



West Virginia Statewide Addressing and Mapping Board

Verizon Headquarters, Charleston Room

Charleston, WV

Friday, April 10, 2008 @ 1:00 PM

Meeting Minutes

Board Members Present:

Mike Albert, Member, Chairman, Public Service Commission
Jack Bowden, Member, Director, Raleigh County 911 - phone
Jimmy Gianato, Chairman & Director, DMAPS/DHSEM – phone
Fran King, Member, Clay County Commission
Dean Meadows, Member, Wyoming County 911
Tony Simental, GIS Coordinator
David Tarbett, Citizen Member, Mason County

Absent:

Kathy Buckley, Member, Verizon
Hussein Elkhansa, Member, DOT
Jim Priester, Member, Assessor, Marion County
Craig Neidig, Emeritus Member, USGS – non-voting

Quorum: YES

Counsel, Staff:

Joe Starsick, Counsel, Goodwin & Goodwin
Leigh Cielensky, Executive Assistant and Recording Secretary
Jerry Bennett, Public Service Commission

Project Management Team:

Jennings Starcher, Manager, DMAPS/DHSEM
Maria Simental, DMAPS/DHSEM
Dave Phillips, DMAPS/DHSEM

WVU GIS Tech Center:

Kurt Donaldson
None present

RTI:

None present

Guests

Guest List on file with Recording Secretary

Opening

Jimmy Gianato presided over the meeting and Leigh Cielensky served as recording secretary at the Friday, April 10, 2009. The WVSAMB meeting was held at Verizon in the Charleston Room in Charleston, WV. Chairman Gianato called the meeting to order at 1:06PM. Roll call was taken and it was established that we had a quorum. Associated handouts included agenda, March 5, 2009 minutes, March financial report, and the PM Report.

Additional Discussion Items for Agenda (non-voting items only)

None at this time.

Approval of Previous Minutes

Motion to accept the minutes of March 5, 2009 as submitted.

Moved: Tony Simental
Second: Fran King

Motion passed unanimously.

Report of Officers

Jimmy Gianato, Chairman, Jim Priester, Treasurer, Dave Tarbett, Secretary

None at this time.

Report of Counsel

Joe Starsick, Board Counsel

Joe worked on the license agreement with Miss Utility and discussed the contents of the Connected Nations project such as use of our logo and our works, etc.

Motion to approve the Report of Counsel.

Moved: Jack Bowden
Second: Dean Meadows

Motion passed unanimously.

Old Business

Long Term DBA – Jimmy reported that Baker has been working with the office of Technology on the Long Term DBA.

Upshur County as you know sent a letter to the board and we have responded and the letter is in your packet.

New Business

ESRI License Transfer will need to be reviewed. No member has any reason for Joe Starsick not to look further into the transfer of the license to the counties at this time.

Motion to transfer GPS Unit licenses to the counties subject to review by Joe Starsick.

Moved: Dean Meadows
Second: Tony Simental

Motion passed unanimously.

Motion was amended to authorize Joe to review the license agreement.

Jefferson County requested of the Board use of the DTM's. Discussion was held and actually DOH owns the DTM's and they would need to talk to Hussein. Also it was decided that the PM would contact Jefferson County and discuss with them exactly what it is they are requesting of the board to be sure.

Motion to review service agreement.

Moved: Dean Meadows
Second: Tony Simental

Motion passed unanimously.

GIS Tech Center

Kurt Donaldson, Manager

No report at this time.

Report of Project Manager

Jennings Starcher, Project Manager

Report on File with the Recording Secretary.

WVDHSEM continues to work with the Statewide Addressing and Mapping Project. The PM continues to work with the counties on their monthly status report to check progress. Work with the counties on answering general and technical issue questions with relation to the WVSAMS site. Working with the counties on creating plans to help get their data into the right format for the WVSAMS site and also provide documents for the counties to upload their data files into the WVSAMS site. WVDHSEM has 4 recommendations for payment this month. Lincoln and Upshur Counties has made significant progress and is now eligible for their 40% reimbursement payment. Mason and Ohio Counties have met all the requirements needed for their 50% reimbursement payment.

Have 11 recommendations for placing money for the counties in escrow. The counties that have completed the four steps include Calhoun, Clay, Doddridge, Grant, Lincoln, McDowell, Tucker and Wayne. Jackson needs to submit their Maintenance Plan and Upshur and Hardy Counties needs to submit their Maintenance Pan and Formal Letter.

Harrison County submitted a letter requesting consideration for partial percentage of 50% reimbursement. Discussion was held on this item and the board's decision was that it could not do a partial reimbursement.

Motion was made to approve counties for disbursement and approve the Report of the PM.

Moved: Tony Simental
Second: Jack Bowden

Motion passed unanimously.

Financial Report

November 2008 Financials

The financial report for March was given by Leigh. Included in the report were the total disbursements to counties to date.

Motion was made to approve the Financial Report.

Moved: Tony Simental
Second: Dean Meadows

Motion passed unanimously.

Good of the Order

None at this time.

Next Meeting

The next regular Board meeting date is Thursday, May 7, 2009 at Verizon in Charleston, WV at 1:00pm.

Motion to Adjourn.

Moved: Jack Bowden
Second: Tony Simental

Meeting adjourned at 2:03pm.

Minutes submitted by:

_____/____/____
Leigh A. Cielensky, Executive Assistant *Date*

Minutes Approved by:

West Virginia Statewide Addressing and Mapping Board

_____/____/____
Hussein Elkhansa, Vice Chairman *Date*