



West Virginia Statewide Addressing and Mapping Board

Verizon HQ - Charleston Room
Charleston, WV

Thursday, March 15, 2007 @ 1:00 pm.

Board Members Present:

Kathy Buckley, Verizon
Jim Caruthers, Former Putnam County Commissioner
Cathy Collins Frye, Former Director, Upshur County 911 (by telephone)
Jimmy Gianato, Director, Division of Homeland Security and Emergency Management (by telephone)
Craig Neidig, Chairman, State GIS Coordinator, WV Geological & Economic Survey
Jim Priester, Assessor, Marion County
David Tarbett, Citizen Member, Mason County
Dannie Walker, WV Public Service Commission

Board Members absent:

Jack Bowden, Director, Raleigh County 911
Hussein Elkhansa, Department of Transportation/Division of Highways
Frederick Smart, Former Harrison County E9-1-1 Director

Counsel, Staff:

Joe Starsick, Counsel, Bowles Rice McDavid Graff & Love
Leigh Cielensky, Executive Assistant and Recording Secretary

Project Management Team:

Dr. Terry Keating, AERO-METRIC, Inc.- phone
Joe Seppi, Michael Baker, Jr., Inc.- phone
Tom Williams, Michael Baker, Jr., Inc.
Andrea Griffith, Semaphore Hill Associates
Ken Beezley, Michael Baker, Jr., Inc.
Terry Hall, Michael Baker, Jr., Inc.

WV GIS Technical Center:

Absent: Kurt Donaldson

RTI/Marshall University:

Absent: Dave Lawson

Guests

Marilyn Crosby, Logan County E9-1-1
Jeana Rockel, Logan County E9-1-1
Darryl Stevens, Pleasants County E9-1-1
Mellie Fragomene, Verizon

Opening

Craig Neidig presided as Board Chairman and Leigh Cielensky served as recording secretary at the March 15, 2007 WVSAMB meeting, held at Verizon Headquarters located in Charleston, West Virginia. Chairman Neidig called the meeting to order at 1:09pm. Roll call was taken and a quorum was established. Chairman Neidig reviewed the agenda and associated handouts. Handouts included the agenda; letter from Jack Bowden on Logan County, letter from Logan County, Financials and 1 invoice for payment. There were no reports from the GIS Tech Center and RTI.

Additional Discussion Items for Agenda (non-voting items only)

No additions to the agenda.

Approval of Previous Minutes

None at this time.

Reports of Officers

Craig Neidig, Jimmy Gianato, Tom Williams, Fred Smart

- Dave Tarbett would like to discuss with Mike Emanuel the State Tax Department's changes to their address database and how the two systems can exchange address data.
- Jim Priester discussed the town of Whitehall and their road naming.

Report of Counsel

Joe Starsick, Board Counsel

No Written report.

Trimble protested the GPS bid. The Purchasing Director will be issuing a cease and desist letter. To get a hearing as a matter of right, the vendor must ask for one in its protest. Trimble has not done this to our knowledge. The Purchasing Director can still hold a hearing at his discretion.

Historically, the assistant general counsel at the Department of Administrative defends the award if there is a hearing. (If counsel for the Department thinks there's a problem, they'll overturn an award, and either issue a new award or go back out to bid.) Typically, the Director does not hear the protest himself. He usually appoints a hearing examiner, who almost always is an experienced attorney familiar with the process.

The legal test is whether there was fraud or collusion or whether there was an abuse of discretion by the agency or the Purchasing Division that shocks the conscience. In addition, the Purchasing Division can waive "minor irregularities." In a bid this technical, I don't see where there is any problem with the award. Certainly there was no fraud or collusion. And, as an attorney very familiar with the process and the underlying subject matter, I don't see any abuse of discretion. However, we will have to live with the inevitable delay as we work through the process. Copies of the protest letter from Trimble are in your packet.

Other discussion was held on the GPS Units. It was decided that we would email the counties and let them know about the delay with the GPS Units.

Motion to accept Report of Counsel as presented.

Moved: Dannie Walker
Second: Jim Priester

Motion passed unanimously.

Old Business

- **FOIA Request / Correspondence with Commissioner Carper**

We have had no other communication from Mr. Carper since we sent over the documents he requested last month.

- **GPS Units**

see Report of Counsel.

- **SAMS Equipment**

Inventory the equipment, who will take delivery of the equipment. Baker will need to be called when equipment is due in. Have the company expedite the order.

- **HB2525**

The HB2525 went through the House and has moved to the Senate side. We would like to request that the E9-1-1 Directors call their Senators in support of the bill. The last few days the bill was stalled. The senate wanted to make major changes including the makeup of the Board. In the end however, they passed the bill exactly as the house version.

Motion for the Chairman to send thank you letters to Verizon and 9-1-1 Council for their support on HB2525.

Moved: Dannie Walker
Second: Jim Priester

Motion passed unanimously.

- **Replacement for vacant Board positions**

Scott Cosco of the Governor's Office is working on the Board replacements. Vivian Parsons emailed Craig on a replacement for the county commission position and will send the email to Jimmy and Scott.

- **PSC**

Jimmy will call the Chairman of the PSC on the 911 database issues. Verizon filed a petition to provide one database.

- **Budget**

The State budget was supposed to be finalized yesterday (March 14, 2007).

- **Data Requests**

Craig has had several requests for data.. Craig has a meeting with Kelly Goes, Department of Commerce Secretary, on Monday, March 19, 2007 at 8:30am to discuss that state broadband initiative.

New Business

- **Transition to DMAPS**

Discussion was held on additional tasks to be completed for the remainder of the project. The Finance committee needs to be reorganized to meet and discuss the budget for the remainder of the project. Craig called for volunteers for the Finance Committee. Craig, Kathy Buckley, Jim Priester, Jimmy Gianato, and Hussein Elkhansa volunteered.

Motion to reform the Finance Committee

*Moved: Jim Caruthers
Second: Dannie Walker*

Motion passed unanimously.

- **Logan County**

Logan County brought to the Board’s attention that they were having issues with microDATA regarding payments for work done by contract with the county. Marilyn Crosby has inquired if Joe Starsick could investigate microDATA’s monthly reports regarding the project progress in Logan Co.

Motion to approve Joe Starsick to investigate the Logan County/microDATA issues.

*Moved: Dannie Walker
Second: Kathy Buckley*

Motion passed unanimously.

Financial Report

Leigh presented a list of invoices for payment (copies of the invoices are on file with the Recording Secretary).

Motion to accept and approve submitted invoices for payment.

*Moved: Jim Priester
Second: Jim Caruthers*

Motion passed unanimously.

Report of WV GIS Technical Center

Kurt Donaldson, WVGISTC

No report..

Report from Rahall Transportation Institute/Marshall University

Dave Lawson

No report.

Report from US Postal Service

Gerry Smith

Terry Hall from Baker is now the liaison for the USPS and all the telephone companies in West Virginia. Terry reported that communications between the USPS and all the telephone companies are going smoothly.

Report from Verizon DBMC

Julie Miller

No report.

Report of Project Manager

Terry Keating, Project Manager, Joe Seppi, Deputy Project Manager/Contract Manager, Andrea Griffith, Project Management Team, Tom Williams, Project Management Team

Written report submitted and on file with the recording secretary.

- **Calhoun County** – Calhoun County has submitted their workplan and the PM has approved it.

Motion to approve Calhoun County to receive the 10% disbursement.

*Moved: Jim Priester
Second: Dannie Walker*

Motion passed unanimously.

- The Addressing Liaisons have been working diligently with Berkeley, Hancock, Upshur and Webster counties. Webster County has been working on their conflation and the PM is having some issues with Upshur County .

Motion to accept the Project Manager's report as presented.

*Moved: Dannie Walker
Second: Jim Priester*

Motion passed unanimously.

Informational Reports

No reports.

Good of the Order/Discussion

None at this time.

Next Meeting

Next board meeting is scheduled for April 5, 2007. March 22 and 29 are scheduled for PM Status calls. For further information and dial-in instructions, please call 558-5300. The PM conference calls are registered with the Secretary of State.

Closing

Motion to adjourn.

*Moved: Jim Priester
Second: Jim Caruthers*

Meeting adjourned at 3:05pm.

Minutes submitted by:

_____/_____/_____
Leigh A. Cielensky, Executive Assistant *Date*

Minutes Approved by:

West Virginia Statewide Addressing and Mapping Board

_____/_____/_____
Craig Neidig, Chairman *Date*