



West Virginia Statewide Addressing and Mapping Board

Verizon HQ - Charleston Room

Charleston, WV

Thursday, February 22, 2007 @ 1:00 pm.

Board Members Present:

Jack Bowden, Director, Raleigh County 911

Kathy Buckley, Verizon

Jim Caruthers, Former Putnam County Commissioner

Jimmy Gianato, Director, Division of Homeland Security and Emergency Management

Craig Neidig, Chairman, State GIS Coordinator, WV Geological & Economic Survey

Jim Priester, Assessor, Marion County

David Tarbett, Citizen Member, Mason County

Dannie Walker, WV Public Service Commission

Board Members absent:

Cathy Collins Frye, Former Director, Upshur County 911

Hussein Elkhansa, Department of Transportation/Division of Highways

Fred Smart, Former Harrison County E9-1-1 Director

Counsel, Staff:

Joe Starsick, Counsel, Bowles Rice McDavid Graff & Love

Leigh Cielensky, Executive Assistant and Recording Secretary

Project Management Team:

Dr. Terry Keating, Aero-Metric Inc.

Tom Williams, Michael Baker, Jr., Inc.

Andrea Griffith, Semaphore Hill Associates

Michelle Barron, Michael Baker, Jr., Inc.

Absent

Joe Seppi, Michael Baker, Jr., Inc.

Ken Beezley, Michael Baker, Jr., Inc.

Terry Hall, Michael Baker, Jr., Inc.

WV GIS Technical Center:

Absent: Kurt Donaldson

RTI/Marshall University:

Absent: Dave Lawson

Guests

Mark Neal, Metro 9-1-1

Neal Cadle, Metro 9-1-1

Opening

Craig Neidig presided as Board Chairman and Leigh Cielensky served as recording secretary at the February 22, 2007 WVSAMB meeting, held at Verizon Headquarters located in Charleston, West Virginia. Chairman Neidig called the meeting to order at 1:28pm. Roll call was taken and a quorum was established. Chairman Neidig reviewed the agenda and associated handouts. Handouts included the agenda, and a handout from Board Counsel. No other written reports.

Additional Discussion Items for Agenda (non-voting items only)

No additions to the agenda.

Approval of Previous Minutes

Motion to approve minutes from the January 4, 2007 meeting.

Moved: Jimmy Gianato
Second: Jim Caruthers

Motion passed unanimously.

Reports of Officers

Craig Neidig, Jimmy Gianato, Tom Williams, Fred Smart

Motion to request a formal opinion on our FOIA request from the Attorney General's Office.

Moved: Kathy Buckley
Second: Dannie Walker

Motion passed unanimously.

Report of Counsel

Joe Starsick, Board Counsel

No Written report on file. Handout of draft HB2525 legislation provided.

- Joe discussed the major points/changes in HB2525.
 - Extends the Board by two years with an additional year to wind down and close out the year.
 - Transferring to responsibilities to DMAPS/DHSEM
 - Legal costs
 - Rule making
 - Advisory Board

- Joe discussed the FOIA request. Leigh and Craig are in full compliance with the law. We will be providing Mr. Carper with the copies of documents that he has requested.

Motion to request a formal opinion on our FOIA compliance from the Attorney General's Office.

Moved: Kathy Buckley
Second: Dannie Walker

Motion passed unanimously.

Motion to approve Report of Counsel as presented.

*Moved: Jim Priester
Second: Kathy Buckley*

Motion passed unanimously.

Old Business

- HB2525 is on its 3rd reading.
- The GPS recommendation has been submitted to the Division of Purchasing.
- Department of Agriculture will be doing new orthophotography of the State this summer.
- Leigh updated Board members on the disbursement of the 10% checks out to the counties. At this time, 47 out of 55 have been sent.

New Business

None at this time.

Financial Report

Leigh presented a list of invoices for payment (a copy of invoices are in the board's packet and on file with the Recording Secretary).

Motion to accept and approve submitted invoices for payment.

*Moved: Jim Caruthers
Second: Kathy Buckley*

Motion passed unanimously.

Report of WV GIS Technical Center

Kurt Donaldson, WVGISTC

No report.

Report from Rahall Transportation Institute/Marshall University

Dave Lawson

No report.

Report from US Postal Service

Gerry Smith

No report.

Report from Verizon DBMC

Julie Miller

No report.

Report of Project Manager

Terry Keating, Project Manager, Joe Seppi, Deputy Project Manager/Contract Manager, Andrea Griffith, Project Management Team, Tom Williams, Project Management Team

No written report at this time.

Tom discussed some new tools that will soon be available on the SAMS.

Informational Reports

No reports.

Good of the Order/Discussion

Board member Dave Tarbett asked to have a login into the system and to be trained on the SAMS database.

Next Meeting

The next regular Board meeting is scheduled for March 1, 2007 at 1:00 at Verizon HQ, Kanawha Room. Please call the office at 558-5300 for further information.

Closing

Motion was made to adjourn.

*Moved: Jim Caruthers
Second: Jim Priester*

Meeting adjourned at 2:08pm.

Minutes submitted by:

_____ / /
Leigh A. Cielensky, Executive Assistant Date

Minutes Approved by:

West Virginia Statewide Addressing and Mapping Board

_____ / /
Craig Neidig, Chairman Date