



West Virginia Statewide Addressing and Mapping Board

Wood County Telecommunications Center

Parkersburg, WV

Friday, January 9, 2008 @ 1:00 PM

Meeting Minutes

Board Members Present:

Jack Bowden, Member, Director, Raleigh County 911

Hussein Elkhansa, Member, DOT

Jimmy Gianato, Chairman & Director, DMAPS/DHSEM

Dean Meadows, Member, Wyoming County 91

Jim Priester, Member, Assessor, Marion County –phone

David Tarbett, Citizen Member, Mason County - phone

Absent:

Mike Albert, Member, Chairman, Public Service Commission

Kathy Buckley, Member, Verizon

Fran King, Member, Clay County Commission

Craig Neidig, Emeritus Member, USGS – non-voting

Quorum: YES

Counsel, Staff:

Joe Starsick, Counsel, Goodwin & Goodwin

Leigh Cielensky, Executive Assistant and Recording Secretary - phone

Jerry Bennett, Public Service Commission

Project Management Team:

Jennings Starcher, Manager, DMAPS/DHSEM

WVU GIS Tech Center:

None present

RTI:

None present

Guests

No list kept for this meeting.

Opening

Jimmy Gianato presided over the meeting and Leigh Cielensky served as recording secretary (by phone) at the Friday, January 9, 2009. The WVSAMB meeting was held at the Wood County Telecommunications Center in Parkersburg, WV. Chairman Gianato called the meeting to order at 1:15PM. Roll call was taken and it was established that we had a quorum. Associated handouts included agenda, December 4, 2008 minutes, December financial report, and the PM Report.

Additional Discussion Items for Agenda (non-voting items only)

None at this time.

Approval of Previous Minutes

Motion to accept the minutes of December 4, 2008 as submitted.

Moved: Dean Meadows
Second: Hussein Elkhansa

Motion passed unanimously.

Report of Officers

Jimmy Gianato, Chairman, Jim Priester, Treasurer, Dave Tarbett, Secretary

Jimmy reported on the letter that has been written to Logan County Commission. The letter is included in the Board’s packet and ready for discussion and approval.

Motion was made to approve and send the letter to the Logan County Commission.

Moved: Hussein Elkhansa
Second: Jack Bowden

Motion passed unanimously.

Report of Counsel

Joe Starsick, Board Counsel

Joe report was covered under the report of officers on the letter to Logan County. Joe reviewed the letter before its final approval of the Board.

Old Business

New Business

None at this time.

Report of Project Manager

Jennings Starcher, Project Manager

Report of PM is on file with the Recording Secretary. Jennings is waiting on Berkeley County to send their MSAG to Verizon. Discussion was held that the Board would approve payment to Berkeley County pending their MSAG to Verizon.

Motion was made to approve payment to Berkeley County pending their MSAG to Verizon.

Moved: Hussein Elkhansa
Second: Jack Bowden

Motion passed unanimously.

Motion was made to approve the Report of the PM.

*Moved: Hussein Elkhansa
Second: Dean Meadows*

Motion passed unanimously.

Financial Report

November 2008 Financials

The financial report for December was given by Jimmy. Included in the report were the total disbursements to counties to date. There were no invoices presented for payment.

Motion was made to approve the Financial Report.

*Moved: Hussein Elkhansa
Second: Jack Bowden*

Motion passed unanimously.

Good of the Order

Next Meeting

The next regular Board meeting date is Friday, February 6, 2009 at the Division of Highways in Charleston, WV at 1:00pm.

Motion to Adjourn.

*Moved: Dave Tarbett
Second: Jack Bowden*

Meeting adjourned at 2:30pm.

Minutes submitted by:

_____/_____/_____
Leigh A. Cielensky, Executive Assistant *Date*

Minutes Approved by:

West Virginia Statewide Addressing and Mapping Board

_____/_____/_____
James J. Gianato, Chairman *Date*